



HISTORIC RESOURCES COMMISSION OF ASHEVILLE & BUNCOMBE COUNTY
P.O. Box 7148, Asheville, NC 28802 • Phone: 828-259-5836

APPLICATION FOR MAJOR WORK CERTIFICATE OF APPROPRIATENESS
And PRELIMINARY PLANS REVIEW FOR NEW CONSTRUCTION

Application Date \_\_\_\_\_

Address of Property \_\_\_\_\_ PIN \_\_\_\_\_
Zoning \_\_\_\_\_ Use \_\_\_\_\_ Phone Number \_\_\_\_\_
Applicant Name \_\_\_\_\_ Email Address \_\_\_\_\_
Mailing Address \_\_\_\_\_
Property Owner \_\_\_yes\_\_\_ no If not, specify relationship to project \_\_\_\_\_
Owner Name \_\_\_\_\_

Project Type \_\_\_\_\_ Preliminary Review (required for New Construction projects)
(check those that apply) \_\_\_\_\_ Final Review

Landscaping Major Maintenance Building Rehabilitation New Construction\* Demolition or Relocation
\_\_\_ fence \_\_\_ new roof \_\_\_ doors \_\_\_ utility bldg. \_\_\_ demolition
\_\_\_ trees \_\_\_ gutters \_\_\_ windows \_\_\_ new bldg. (list materials to be removed)
\_\_\_ driveway/parking \_\_\_ storm windows/doors \_\_\_ siding \_\_\_ other
\_\_\_ other \_\_\_ siding \_\_\_ porch/stairs \_\_\_ artificial siding \_\_\_ move building
Flexible Additions Signage
Development\* \_\_\_ masonry \_\_\_ kitchen \_\_\_ new sign
\_\_\_ setbacks \_\_\_ other \_\_\_ bedroom \_\_\_ lighted
\_\_\_ other \_\_\_ other \_\_\_ other

\*Requires additional form

DESCRIBE PROJECT FULLY (attach additional paper if needed):
\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

Supporting materials attached? \_\_\_ yes \_\_\_ no

Read carefully and sign:

- Applicant should become familiar with applicable design guidelines before completing application.
• Applicant must consult with HRC staff to verify completeness of their application (see application checklist for details). Failure to do this may result in your hearing being delayed.
• One complete application package must be received in HRC Office on the 5th floor of the Asheville City Building by 5 pm on the application deadline.

The Authorized Practice Committee of the North Carolina State Bar has issued an opinion (Advisory Opinion 2006-1) stating in essence that appearance in a representative capacity before quasi-judicial bodies of local government is the practice of law within the meaning of NCGS 84-2.1 and 84-4, which prohibit the unauthorized practice of law.

City Planning staff may not provide legal advice to applicants. Applicants are advised to consult the appropriate sections of the North Carolina General Statutes, Asheville City Code, and the Rules of Procedure for the Historic Resources Commission, or to consult with an attorney, if more information is needed.

The undersigned signifies that the above is true.

Name \_\_\_\_\_ Date \_\_\_\_\_

\*FEES WILL BE DOUBLED IF THE WORK HAS BEEN STARTED PRIOR TO SUBMITTING THIS APPLICATION\*

\$52 Residential project fee paid \_\_\_\_\_ (date)
\$78 Commercial project fee paid \_\_\_\_\_ (date)
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